

INCOMING STUDENTS 2016/2017_ PRATICAL INFORMATION

In the link below you can find all the information about the process to follow during the Erasmus/ Atlante period, the contacts, Bachelor's Degree programme in Economics, General information for Incoming Erasmus students, International Services, Italian Language courses at CLA and the Course catalogue:

Bachelor's Degree(Laurea Triennale):

<http://www.unife.it/economia/economia/international>

Master's Degree (Laurea magistrale):

<http://www.unife.it/economia/lm.economia/international>

Timetable for Bachelor's and Master's Degree

<https://aule.unife.it/EasyCourse/Orario/Dipartimento di Economia e Management/2016-2017/index.html>

Date of beginning lesson

- **Bachelor's Degree(Laurea Triennale):**

<http://www.unife.it/economia/economia/studiare/programmi/programmi-insegnamenti-docenti-2016>

- **Master's Degree (Laurea magistrale):**

http://www.unife.it/economia/lm.economia/studiare/programmi-insegnamenti-e-docenti/insegnamenti_16-17

Accademic Calendar

<http://eco.unife.it/it/didattica/corsi-laurea/informazioni-utili-studenti/calendario>

*In "Programmi insegnamenti e docenti" you can find the translation in english of every course

Contacts: erasmus.economia@unife.it

Incoming Mobility (general information given by International Relations Office):

<http://www.unife.it/studenti/en/incoming-mobility>

Centro linguistico di Ateneo, Italian language courses

www.unife.it/centro/linguistico

!!!VADEMECUM!!!

Before the arrival: send your Learning Agreement signed by your coordinator to the Mobility Office in order to finish the procedure started with the Application Form, and then to the Department for the signature of the Economy and Management Coordinator.

During the mobility: if you need to change some courses, please contact your coordinator in order to sign the modified L.A., then our coordinator will sign your L.A.. When you are sure about the courses you have chosen, **within two months from your arrival**, bring your Piano di Studi (Study Plan) to Ufficio Carriera. If you don't bring your Piano di Studi **you won't be able to sign up for the exams** and the University can't give to you the Transcript of records at the end of your Erasmus.

At the end of the mobility: Please **3 weeks before your departure**, ask for the Transcript of records to Ufficio Carriere and your Certificate of Participation to the Mobility Office.



Piano di Studi
Study Plan - Plan de Estudios

Matricola

Student Number

Numero identificación estudiante

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Anno Accademico

Academic Year

Año Académico

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Cognome e Nome

Surname and Name

Apellido y nombre _____

nato a

born in

nacido/a en _____, *il - on - el* _____,

nazionalità - nationality - nacionalidad _____

indirizzo italiano

Italian address - dirección en Italia

via

calle _____, *n. civico - number - número* _____

c.a.p. - postal code - código postal _____, *città- city - ciudad* _____

recapito telefonico italiano - *Italian telephone number - número de telefono en Italia*

+39

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in qualità di studente / *as student belonging to* / *en cuanto estudiante*

Erasmus+

Scambio internazionale/*Exchange program/ de intercambio*

presso il Dipartimento / *at the Department of* / *en el Departamento de*



CHIEDE / ASKS/ SOLICITA

di poter frequentare i seguenti insegnamenti offerti nei corsi di laurea a fianco indicati:

to attend the following courses offered by the below mentioned degrees

poder asistir a los siguientes cursos en el ámbito de las carreras indicadas:

Denominazione insegnamento <i>Course Name</i> <i>Nombre de la asignatura</i>	Corso di laurea (primo o secondo livello in...) <i>Degree (Bachelor or Master in...)</i> <i>Carrera (Grado o Master en...)</i>	Crediti <i>Italian credits</i> <i>Créditos en Italia</i>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

ATTENZIONE!!!! NON E' POSSIBILE SCEGLIERE SINGOLE ATTIVITA' APPARTENENTI A CORSI ACCORPATI/INTEGRATI. GLI ESAMI, EVENTUALMENTE SOSTENUTI, RELATIVI A SINGOLE ATTIVITA' NON SARANNO CERTIFICATI DALLA SEGRETERIA

PLEASE NOTE! YOUR ARE NOT ALLOWED TO CHOOSE SINGLE ACTIVITIES BELONGING TO INTEGRATED COURSES. THE EXAMS RELATED TO SINGLE ACTIVITIES WILL NOT BE CERTIFIED BY THE CAREER OFFICE.

ATENCION: NO ES POSIBILE ELEGIR ACTIVIDADES QUE PERTENEZCAN A ASIGNATURAS INTEGRADAS. EN CASO DE EXAMENES REALIZADOS RELATIVOS A PARTES DE ASIGNATURAS NO PODRAN SER OBJETO DE CERTIFICACION DE PARTE DE ESTA OFICINA.

Ferrara, data - *date* - *fecha* _____

(firma dello studente - *signature* -
firma)



CHIEDE / ASKS / SOLICITA

di poter apportare le seguenti modifiche:

to change the following courses - las siguientes sustituciones:

Denominazione dell'insegnamento <i>Course name</i> <i>Nombre de la asignatura</i>	Corso di laurea (primo o secondo livello in...) <i>Degree (Bachelor or Master in...)</i> <i>Curso (Grado o Master en...)</i>	Crediti <i>Italian</i> <i>Credits</i> <i>Créditos</i> <i>en Italia</i>	Eliminato <i>Deleted</i> <i>Cancelado</i>	Aggiunto <i>Added</i> <i>Añadido</i>
1.			<input type="checkbox"/>	<input type="checkbox"/>
2.			<input type="checkbox"/>	<input type="checkbox"/>
3.			<input type="checkbox"/>	<input type="checkbox"/>
4.			<input type="checkbox"/>	<input type="checkbox"/>
5.			<input type="checkbox"/>	<input type="checkbox"/>
6.			<input type="checkbox"/>	<input type="checkbox"/>
7.			<input type="checkbox"/>	<input type="checkbox"/>
8.			<input type="checkbox"/>	<input type="checkbox"/>
9.			<input type="checkbox"/>	<input type="checkbox"/>
10.			<input type="checkbox"/>	<input type="checkbox"/>
11.			<input type="checkbox"/>	<input type="checkbox"/>
12.			<input type="checkbox"/>	<input type="checkbox"/>

ATTENZIONE!!!! NON E' POSSIBILE SCEGLIERE SINGOLE ATTIVITA' APPARTENENTI A CORSI ACCORPATI/INTEGRATI. GLI ESAMI, EVENTUALMENTE SOSTENUTI, RELATIVI A SINGOLE ATTIVITA' NON SARANNO CERTIFICATI DALLA SEGRETERIA

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Ferrara, data-date-fecha _____

(firma dello studente - signature -
firma)